
Minutes of the Special Session of the EDUCAUSE Board

September 11, 2018—Virtual Meeting

Note: All times listed are eastern time (ET)

Attendance

Board members attending: Hilary Baker, Barron Koralesky (Secretary), Ron Kraemer, Edward Leach, Keith McIntosh, Joseph Moreau, Michele Norin (Vice Chair), John O'Brien (President and CEO), Loretta Parham, Kay Rhodes (Treasurer), Jack Suess (Chair), Sue Workman

Staff attending: Eden Dahlstrom, Susan Grajek, Mairéad Martin, Stacy Ruwe, Catherine Yang

Tuesday, September 11

Call to Order

Board Chair Jack Suess called the meeting to order at 3:02 p.m. and announced that a quorum of directors was present.

Executive Session

A motion to move to executive session was made by Kay Rhodes and seconded by Barron Koralesky. The board discussed two board appointments for a one-year and four-year term. Several options were discussed, and the board came to consensus on people for each of these; John O'Brien will seek their acceptance of the appointments. Following this discussion, the board exited executive session.

Updates on Ad Hoc Subcommittees

Suess outlined his recommended process for discussing, gathering input, and implementing the recommendations of the ad hoc committees:

Bylaws Subcommittee

1. Share with board on September 11th
2. Bylaws subcommittee would hold another meeting in September to discuss feedback from the full board or provide a longer opportunity for any board members not on the subcommittee to ask questions

3. Early October, the bylaws document goes to legal counsel for review and writing as corporation bylaws
4. Share draft of official bylaws with the board prior to face-to-face in Denver
5. Allocate up to 40 minutes for additional discussion of bylaws at board meeting in Denver
6. Send any revisions to legal counsel for final revision
7. Circulate with board in mid-November for email vote
8. Share with community at the December business meeting

Nominations/Leadership Subcommittee

1. Share with board on September 11th
2. Subcommittee would hold another meeting in September to discuss feedback from the full board or provide a longer opportunity for any board members not on the subcommittee to ask questions
3. Early October, subcommittee discussion with executive team on time frame for actualizing and phasing in recommendations
4. Share plan with the board prior to face-to-face in Denver and vote on the recommendations and implementation plan
5. Allocate up to 40 minutes for additional discussion at board meeting in Denver
6. Meet with the Nominations Committee in Denver on Tuesday to discuss plan
7. Share with community at the December business meeting

Rhodes gave an overview of the work and recommendations of the ad hoc bylaws committee, walking through articles and providing updates.

Koralesky gave an overview of the work and recommendations of the ad hoc committee on nominations and service.

DEI Statement

O'Brien and Keith McIntosh presented the EDUCAUSE DEI statement and received support for the statement and the effort behind it. Sue Workman moved to approve the DEI statement, and Hilary Baker seconded the motion, which was approved by a unanimous vote.

International Task Force

O'Brien updated the board on plans to launch a new International Task Force. He shared a draft charter and invited board members to share feedback in the next week.

2019 Organizational Goals

O'Brien shared draft organizational goals for 2019 and invited the board to provide feedback in the next week. Final goals will be approved at the October meeting, but, as he explained, he would appreciate an early indication if there are any concerns with the goals as presented earlier rather than later.

Board Election Process

The board officer election process was discussed. As usual, the outgoing board members will administer the election, and it will be completed at the October board meeting.

Adjournment

A motion to adjourn the meeting was made by McIntosh and seconded by Loretta Parham. The meeting adjourned at 5:03 p.m.