Lumina Grant Progress Report for January 2014

Work in January included developing service designs for MIDAS and SITAR for review and comment by the advisory board, and conducting the board’s first meetings. Progress to date includes:

- Held kickoff initial online meeting of the advisory board January 9.
- Organized and conducted a one-day on-site advisory board meeting January 30 in Tempe, AZ, which provided input for functional specifications. At this meeting we:
  - identified maturity indices for Phase I development (IT governance and student success technologies) and additional index topics for prioritization and Phase II development
  - validated and refined service designs previously prepared for the meeting, including definitions, customers, value propositions and features of the SITAR/MIDAS services
  - determined a plan for collecting institutional strategic goals information (a component of the SITAR service)
  - identified processes for internal institutional access to the services and constraints on data sharing
  - developed strategies for driving institutional participation during both development and operational phases
- Arranged for participation on the advisory board by member institutions of the Council of Independent Colleges.
- Reviewed upcoming ECAR GRC survey (now in the field) to provide research support for IT governance maturity index

Project Status: On track

Risks, Issues, or Concerns: None

Priorities for February:

- Higher education research briefs
  - Complete design template for briefs
  - Write first brief and initiate publication process for a March publication
  - Identify topics for the next brief

- Research
  - Finalize functional specifications for SITAR and MIDAS Phase I
  - Initiate technical specifications development and IT resource allocation for Phase I
  - Initiate focus group recruitment and develop interview protocols for new IT governance maturity index
  - Initiate second-stage validation of student success technologies maturity index (based on existing focus group input)
  - Ongoing literature search and review

- Marketing/Outreach
  - Develop FAQ for ECAR IT assessment/benchmarking hub

- Administrative
● Tracking and reporting as agreed upon