Lumina Grant Progress Report for February 2014

Work in February emphasized design work on maturity and deployment index tools and initiation of research for two maturity indices (student success and IT governance) approved for Phase I development at last month’s advisory board meeting. Activities included:

- Advisory board meeting follow up poll to select and prioritize a complete library of MIs for development. Poll concluded February 12.
- Completed draft functional specifications for the maturity index (MI) and deployment index (DI) completion/reporting tools.
- Initiated IT review of MI/DI draft functional specs for development of technical specifications.
- Successful conclusion of ECAR GRC survey (247 responses). This will provide data for upcoming IT governance maturity index factor analysis and dimension identification.
- Initiated thematic analysis of IPAS study focus group responses for identification of student success MI dimensions.
- High-level design of SITAR report elements and SITAR functional specifications.
- Discussed grant and project with Richard Eckman and other executives from the Council of Independent Colleges. They are interested in the value of this for their members. Accordingly, added Robert Johnson, CIO of Rhodes College, to the advisory board.
- Completed design of template for Higher Education Research Briefs.

Project Status: On track

Risks, Issues, or Concerns: None

Priorities for March:

- Higher education research briefs
  - Will publish the first brief, “Making the Most of IT: Who Does Your CIO Report to?”

- Research
  - Develop MI questionnaires for student success and IT governance MIs.
  - Develop plan for converting HEISC information security assessment tool into MI and DI formats; initiate infosec MI questionnaire development.
  - Recruit subject matter experts for MIs and DIs in progress.
  - Develop strategic goals input questionnaire for SITAR report; map Core Data Service data elements to SITAR IT operations section; map MI and DI output elements to SITAR report.
  - Recruit one additional advisory board member from liberal arts college/CIC institution.

- Development
  - Develop technical specifications for MI/DI tools; secure coder/developer resources and initiate development.
  - Planning for April retreat to initiate sustainability planning for grant deliverables

- Marketing/Outreach
  - Develop FAQ for ECAR IT assessment/benchmarking hub (carryover from February)
- Administrative
  - Tracking and reporting as agreed upon