WebRevalue

Using WebRevalue, parents and students can now conveniently load money onto any of the three purses on the Smartchip via the internet. The WebRevalue webpage can be accessed from your home PC 24 hours a day. Just follow these easy steps.

1. You may access the WebRevalue website in one of two ways:

   Go directly to the webpage by entering the following address: www.ucfcard.ucf.edu/webrevalue

   or

   Go to the UCF Card Services website at www.ucfcard.ucf.edu and click on the WebRevalue link.

2. To get started, you will need to type in the 16-digit ISO number, which is located on the front of the student’s current UCF Card and the student’s last name in the appropriate fields. Click the ‘Continue to Step 2’ button.

3. You will then need to verify that the ISO number and last name that you entered is for the correct student.

4. Enter in the amounts that you would like to load onto the student’s purses. Remember that the card balance for Purse 1 cannot exceed $100, and the card balances for Purses 2 and 3 cannot exceed $5,000. (If the amount added to the purses exceeds the maximum purse limit, the maximum permissible balance will be transferred and the remaining balance stored.)
5. Enter the student’s email address so that they may be notified that they have purse money waiting to be credited to their UCF Card. The email will also contain a list of kiosk locations where they may revalue their card. Check the box if you wish for your student to be contacted. 

6. You will then be asked to verify that the information you entered is correct. Be sure to confirm that the student’s name, ISO number, email address, and amounts to be added to the card are correct. 

7. Click the ‘I want to pay using Credit Card’ button to Continue. If you wish to cancel, click ‘I want to cancel this transaction’.

8. To confirm that the amounts you would like to add to the purses are correct, click ‘Continue Transaction’. If you wish to cancel, click ‘Cancel Transaction’.

9. Enter your credit card information in the appropriate fields. This will include the credit card number, first and last name of credit card holder, credit card type, expiration date, billing address, home phone, and email address. (A receipt will be sent to this email address.) Click the ‘Continue Transaction’ button. To cancel, click ‘Cancel Transaction’.

10. Confirm that all payment and credit card information is correct. Click the check box ‘I have confirmed the above information and would like to complete my transaction’. Then, click ‘Continue Transaction’. To cancel, click ‘Cancel Transaction’.

11. Please wait while the transaction processes. Do not hit the back button to avoid duplicate charges.

12. You will be redirected to the WebRevalue home page and you will have verification that your transaction has been completed successfully.

*The student must then go to any of the kiosks located on campus to load the money on their card.* (Students will receive an email with a list of kiosk locations if their email address was entered above.) The student may also view their Transaction History or change their PIN at the kiosks.

**During the testing stage of WebRevalue, students may only use the kiosk located in UCF Card Services to revalue their purses.

If any problems occur during the transaction, please contact UCF Card Services.

Phone: (407) 823-2100
Fax: (407) 823-3278
Email: cardhelp@mail.ucf.edu

Office Hours:
Monday-Thursday 8:00am-6:00pm
Friday 8:00 am-5:00pm