Lumina Grant Progress Report for November 2013

Initial stages of work will focus on assembling staff and external resources; building a process and structure for community input from IT leaders, other higher education executives, and the consulting community; deepening our understanding of IT assessment and maturity/deployment indexing; and beginning an iterative design process by outlining the SITAR report, creating comprehensive MI/DI taxonomies, and prioritizing a core set of MI/DIs for development.

November’s activities were focused on hiring staff, procuring expert opinion on IT assessments, refinement of a maturity/deployment index framework, developing an advisor group and related process, and establishing a basic web presence.

Progress to date includes:
- The hiring process was completed for staffing resources; we will have new research assistant and research fellow resources in place by mid-December.
- Developed scope of work and procured consultant to prepare an IT assessment essentials report; report is due December 6.
- Conducted ongoing literature search and review.
- Reviewed Core Data and ECAR maturity index tools and processes for SITAR/MIDAS alignment.
- Designed process for advisory group participation & input.
- Outreach to consulting community and to University of Maryland System, which will participate in advisory board.
- Began developing straw man MI/DI framework for ECAR team and community review.
- Coordinated with marketing and business development to develop lightweight near-term messaging strategy for CIO and consulting community outreach.
- Developed basic hub on EDUCAUSE website to share with interested parties; this will take the place of the planned 1-2 page brief previously planned.
- Scheduled call with Lumina team (December 3)

Project Status: On track

Risks, Issues, or Concerns: Ability to effectively mobilize advisor group with holiday season approaching

Priorities for December

1. Research
   - Further refine research plan for Phase I
   - Recruit most/all institutional advisory board
   - Validate maturity/deployment index framework, identify/prioritize MI/DIs for new development
   - Develop DI methodology
   - Ongoing literature search and review
   - Begin SITAR report outline and requirements assessment

2. Marketing/Outreach
   - Develop FAQ for ECAR IT assessment/benchmarking hub; revise text to better reflect relative scale of SITAR, MIDAS, Exec Briefs; add info about advisory board as available
Present to University of Maryland system CIOs Dec. 13 to recruit participation in SITAR/MIDAS development

3. Administrative
   ● Tracking and reporting as agreed upon