The University of Washington Portfolio Tool
Designed by Educational Partnerships and Learning Technologies

Below is pictured the main interface that students will use to interact with the tool. From this screen, they can choose to add to their collections or work on portfolios with instructors and advisors.

Welcome to the Portfolio Tool

This versatile tool allows you to collect, annotate, arrange, and display a variety of digital "artifacts" that illustrate your accomplishments. The screen is organized into a navigational bar on the left whose links connect to the display on the screen to the right. These links include:

- **Preferences** allow you to follow a link to change your Catalyst account information, designate search options, and choose default Portfolio page layout options.
- **Help** brings you to an index of our help topics, and
- **Click on the Log out** when you are finished using the Portfolio tool.
- From the drop-down menu, you may select what you wish to have displayed on the left navigational bar.
- **Work on invited portfolios** following a framework set up by someone else (often your instructor); you may want to start here and then start working on a page.

**Symbols**

- **S** Indicates that you have submitted your Portfolio to be reviewed by the person who created the framework. You will not be able to edit it until it has been returned or released to you.
- **R** Indicates that your portfolio has been returned to you, and you may continue working on it if you wish.
- The globe indicates that your Portfolio has been published to the Web.

- **Create your own Portfolio** (If you are not using a Portfolio project...
Students will collect work that they have done throughout their academic careers and store these "learning artifacts" electronically. Students will be collecting many different kinds of artifacts over the course of their time at UW and can use the tool to store anything that is significant to them.

In the example below, a student has downloaded a painting that he studied in an art class and included it in his collection.

**Description** *(Edit)*

This is Picasso's *Woman with Arms Folded*. I downloaded it to use in my Art 101 portfolio.

**Keywords** *(Edit)*

Art, Picasso, Painting
Students will be able to create portfolios for a variety of contexts: from classes to job searches. Students can work on multiple portfolios at once for different audiences.

In this example, a student has started working on a portfolio for a Drama 101 class.

**Drama 101**

Created By: Mark Farrelly  
Status: In progress

**Description**

This Portfolio will teach you what it is like to be a "real" designer. You'll look at Shakespeare's Macbeth and come up with your own artistic concept.

**Objective**

1. This exercise will help you learn to take the text of a play and develop a concept.  
2. It will help you to understand how that concept can be translated into a visual design.  
3. You will develop a clearer understanding of the process that theatre professionals go through when designing a play.

**Pages**

1. **Costume Design**  
   Last modified: 09/03/2002 12:59:34 PM
   - Preview  |  Style  |  Layout
   - Move  |  Copy  |  Delete
2. **Concept and Inspiration**  
   Last modified: 09/03/2002 12:59:34 PM
   - Preview  |  Style  |  Layout
   - Move  |  Copy  |  Delete
Instructors, advisors, and peers will collaborate with students to help them present artifacts in a reflective way. Below, you see some questions that a Drama 101 instructor has prepared for students who are assembling portfolios to describe the setting and costumes for a play that they have read in class.

In this example, the instructor has read the student’s answers to the questions and provided feedback using the tool.

1: Concept and Inspirations
1. Developing a concept. Now that you’ve read your play through at least three times, what themes, ideas, or messages keep coming out at you?

In the space below, record these impressions—it can be in whatever form you’d like. Just write down anything that the play makes you think or feel. Once you’ve explored this, if you find one strong or overarching idea, open up a word processor and try to come up with a brief statement (2 or 3 sentences) that articulates a "concept." Attach your "concept" below.

Attach your artifacts here:

**Concept Statement**

Unattach  Attach another Artifact

Your reflection here:

I've noticed that there is quite a bit of imagery in the play that deals with steel, armor, weapons, etc. So my concept will be based on the idea that Macbeth is a "Weapon" and is "forged" by the witches and by his wife.

Display content as:  Plain Text  HTML

(Delete Past Comments)

9/3/2002 10:48 am  Mark Farrelly
This is quite good. Go a little bit further with the idea of Macbeth being "forged." Is there any fire imagery associated with him?
Once students have worked with instructors and advisors, they can publish their portfolios to the Web for others to see. Students can present as many portfolios on the Web as they would like, and they'll be able to customize the layout and general "look" of each Portfolio.

The student below has posted his career portfolio for a job recruiter who is looking for a project manager for a multimedia Web-design company.

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**Career Portfolio**

Mark Farrelly

My recent work experience has been dedicated to finding creative ways to use technology in the service of education and the arts. I have included examples of my work and descriptions of some projects that I have worked on.

To continue, choose a category from the left, or click the "next" button below to go through my portfolio one page at a time, starting with my Web Design experience.

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Thank you for your interest in the UW Portfolio tool. If you have additional questions, contact us at catalyst@u.washington.edu

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This was presented at the NLII October 2002 Focus Session on Electronic Portfolios. Copyright Tom Satwicz, 2002