



**Want to
cut down
on this?**



**Then cut
down
on this.***

Save trees—reconsider printing. Approximately 44 million tons, or 48%, of the paper generated in this country ends up in landfills.* Save trees by printing less.

*** Conserve natural resources.** Follow these simple practices to make a change in the environment:

- **Avoid printing whenever possible; use digital copies**
- **Reduce paper usage**
 - Print only final copies
 - Print double-sided and/or two-up
 - Try narrower margins
- **Use 100% recycled paper**
- **Recycle your paper**
- **Save energy too!**
 - Keep your printer off
 - Work with your IT staff to consolidate printers

For more information:

visit www.climatesavers.umich.edu

* U.S. Environmental Protection Agency

